

WELCOME TO

### CLOVER TRAINING

At Clover Training, we understand that you built your business to do the thing you love and are good at – not necessarily managing people - so we are committed to providing quality and trusted advice and support that you can rely on.

Our sole purpose is to add value by supporting you to get the very best out of your team so you can drive the business forward and grow. Our mantra of 'do the right thing' drives us to excellence, to exceed expectation, to never settle for second best and to have as much fun as possible doing what we love.

As training and development are a vital component of the employee life cycle, it's a natural extension of our service offering.





CLOVER TRAINING

#### ABOUT US

Continued learning and development are crucial for personal, professional and business growth.

Through the power of people, we help you remove obstacles, challenge performance and help deal with underlying issues in the workplace so that you can your business can move forward. We strive to help individuals and teams redefine and reignite their motivation and passion for what they do.

Clover Training is dynamic, effective and practical. We believe in encouraging you and your people to think differently. We know that the value of training lies in the results you get from the real-world application. This is why we will provide you, not only, with knowledge, tools and resources but also with the understanding of how to effectively apply your training to your business with immediate action points.

We use a blended learning approach across a number of platforms and including both face to face and virtual, training.

Our Trainers have a wealth of experience, having developed and delivered effective programmes for a number of global organisations across a number of sectors.

Learning is the only thing the mind never exhausts, never fears, and never regrets.

- LEONARDO DA VINCI

**CLOVER TRAINING** 

## APPROACH TO GETTING RESULTS

When it comes to training and development, one size does not fit all, bespoke training plans are created to address specific key challenges. We aim to create the best, most advantageous learning experience for you.

Each one of our Solutions can be fully tailored to you, your team and your business needs, from content to delivery, we use a consultative approach to create fully flexible Training Solution for you.



#### INITIAL CONSULTATION

We work with you to really get to know you and to understand your needs, the needs of your team and your business. We will identify your goals and objectives for the sessions.



#### CERTIFICATE OF COURSE COMPLETION

Every participant will get a certificate of achievement as a record of completing the course. to keep in their personal development records.



#### TRAINING PLAN & DELIVERY DESIGNED

Our Trainers will then design the best Training Solution, focused on achieving your needs and objectives with a delivery format to best suit your team.



#### INDIVIDUAL & BUSINESS CHECK IN

We will check in with each participant and the Senior Leadership Team to understand how they felt about the training course, what they learnt and how they have applied their learnings.



#### TRAINING DELIVERY

We will deliver your training solution, providing a safe space for your team to explore their true potential and develop their knowledge, skills and understanding of how to apply this in their work.



#### RESULTS & VALUE EVALUATION

Once the course has been delivered and each participant has had their check-in, we will work directly with you as a business to evaluate the overall results of your training to demonstrate your ROI.

**OUR TRAINING SERVICES** 

#### OPEN COURSES

We offer a wide range of 'ready to deliver' open courses, available to individuals and businesses alike. We cover a huge range of areas for learning and development that can be applied across all sectors and industries.

Our courses have been designed to facilitate training in a dynamic, 'easy to understand and apply' fashion. Each course is broken down into a series of workshops which cover a number of key 'focus areas'.

Each workshop provides participants with a workbook, practical 'toolkit' of ideas, hints and techniques that can be used to enhance their competence and confidence.

These workshops are as interactive and inclusive as possible and so include a blend of formal input, questionnaires, facilitated discussion, individual and group activities.





**OUR TRAINING SERVICES** 

#### TEAM BUILDING

Help your people achieve their full potential, in a way that works for you, your team and your business.

The drive for commercial success and profitability involves individuals working together, moving away from competitive workplace environments to ones where collaboration and co-operation between staff are key to success.

Our team building workshops develop strengths, enhance knowledge sharing and communication, increase collaboration and trust across all departments and management levels.

We work with you to design a bespoke session that has a purpose, defined objectives and encourages your team to 'think differently'

Workshops could be delivered over half/one day are highly participative and cover a variety of topics including, problem-solving, communication, goal alignment, sales process mapping and can involve formal input, facilitated discussion, case study analysis, work-based exercises and role-play to really engage team members and provide a memorable experience.

**OUR TRAINING SERVICES** 

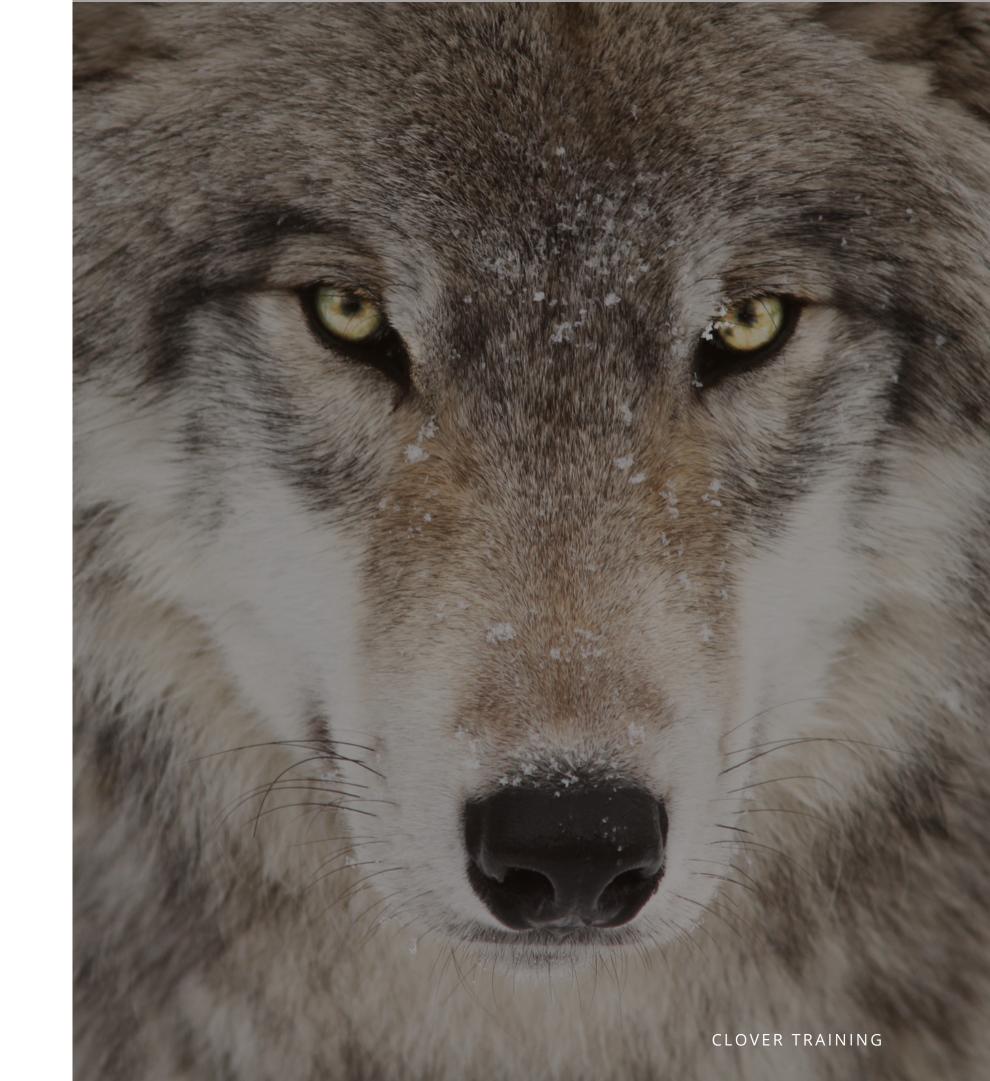
# LEADERSHIP DEVELOPMENT PROGRAMME

Our Leadership Development Academy is a 3 day, end-to-end Leadership programme, open to all within a Managerial position who have high ambitions for themselves and their organisations.

The programme has been carefully designed around 3, day workshops (1+1+1) and explores the differences between Leadership and Management and explains why both are needed to run an organisation effectively.

Management is a set of processes that keep the business running. Leadership is about aligning people to the vision and values of the business, creating buy-in, communicating effectively and motivating and inspiring teams to greater success.

Learn, understand and be confident to apply your training so that you can 'lead the pack' effectively.



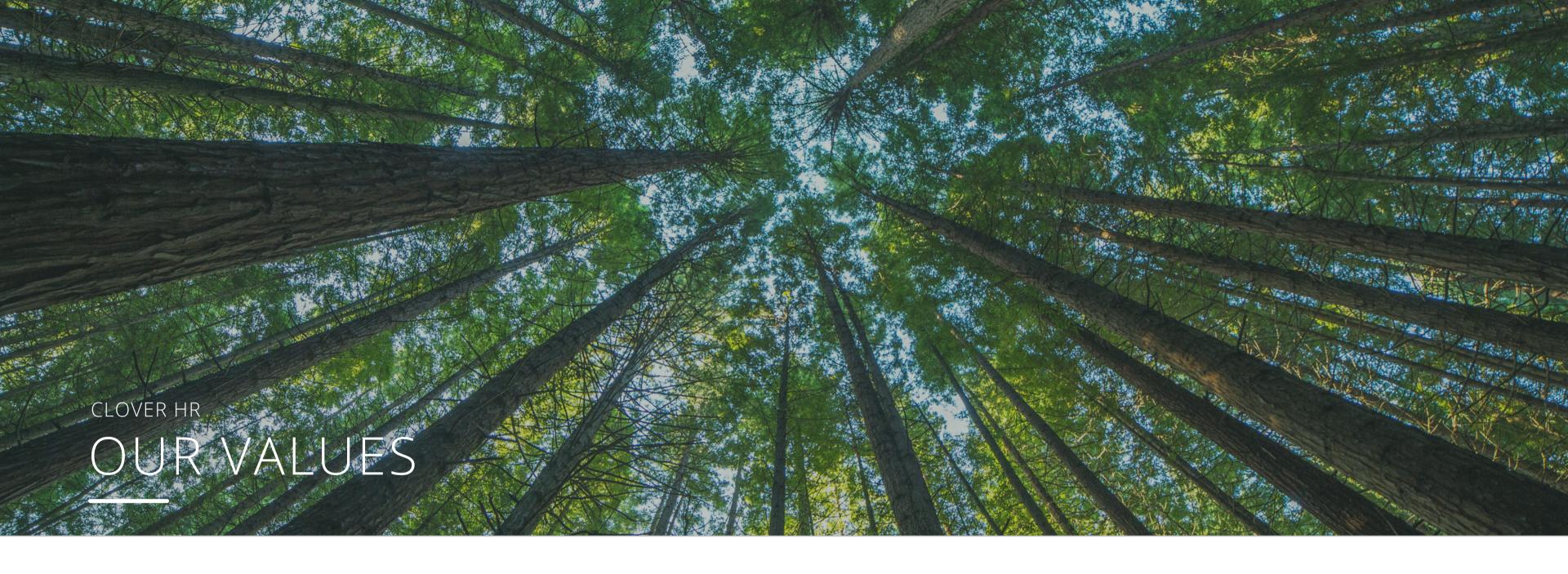


**CLOVER HR** 

#### OUR STORY

Clover HR Managing Director Michael Doolin spent over three decades as an HR director for a number of global brands including PwC, DPD and BA. But he had the vision to make world-class HR accessible to more than just the top 1% of businesses; to use his experience and expertise to support other business owners and their staff and to help put value back into businesses Clover HR was born in 2017 and has grown steadily.

All our consultants have been hand-picked for their specialisms in their particular field so we can meet the huge variety of complex employment challenges faced by business owners. We're not the biggest and we're not the cheapest. But we don't want to be. Our ambition is to build an HR company that offers an unrivalled level of service that puts people - and not processes - at the heart of all it does.













RELIABLE



FLEXIBLE

CLOVER HR

#### THE CLOVER WAY

"You never really understand a person until you consider things from his point of view ... until you climb into his skin and walk around in it."

- (Atticus Finch - To Kill A Mockingbird, Harper Lee)

At its core, great HR is about treating people fairly and putting them at the heart of a business. It's understanding the context of a situation, looking at things from more than just a legal standpoint and coming to a fair and just resolution. We add value to businesses in the way we support, equip, encourage and genuinely care for those that work with us.

We don't just simply help managers and leaders to become legally compliant employers. We form strong relationships with our clients and actively partner with them to deliver positive change, creating a culture that gets the very best out of their people within a framework that protects both employer and employee.





#### YOUR TRUSTED TRAINING PARTNER

Suite 133 | 79 Friar Street | Worcester | WR1 2NT Grosvenor House | 11 St Pauls Square | Birmingham | B3 1RB 40 Cambridge Drive | London | SE12 8AJ Office 160 | 19 Lever Street | Manchester | M1 1AN

W: WWW.CLOVERHR.CO.UK | E: INFO@CLOVERHR.CO.UK | T: 0121 516 0299









